

Community Action Partnership Head Start & Early Head Start 2022-2023 Annual Report



Introduction

There were some definite changes in the 2022-2023 program year! In an attempt to meet the HSPPS of 45% of funded enrollment at 1,020 hours for Head Start programs, the Dickinson center did open up one full day classroom in September 2022. An enrollment reduction request was granted, and Head Start's funded enrollment went from 128 to 120.

In October, 2022, the Head Start program had to close one double session classroom, as the teacher resigned. The classroom was not able to reopen until February, 2023, when a new teacher and two new Teaching Assistants were hired.

But through it all, our program made some amazing accomplishments! Some of them include:

- 56 Head Start children entered kindergarten in 2023 with the skills they needed for kindergarten. They were ready to learn!
- We helped Head Start and Early Head Start families meet their family goals. Some examples include: obtaining a driver's license, learning English, graduating from high school, getting a promotion, getting a new job and more.
- We connected families with community resources such as the AMEN Food Pantry, housing assistance, emergency services, House of Manna, WIC, Medicaid and more.
- Head Start identified 5 children and Early Head Start identified 7 children with disabilities and referred them to their respective Local Education Agency (LEA) or KIDS Program, respectively, for services.
- We connected children and their families to area doctors, dentists, mental health professionals, and dieticians in an effort to keep our children healthy and ready to learn.

Jennifer Braun

HS/EHS Director

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Community Action Partnership Vision

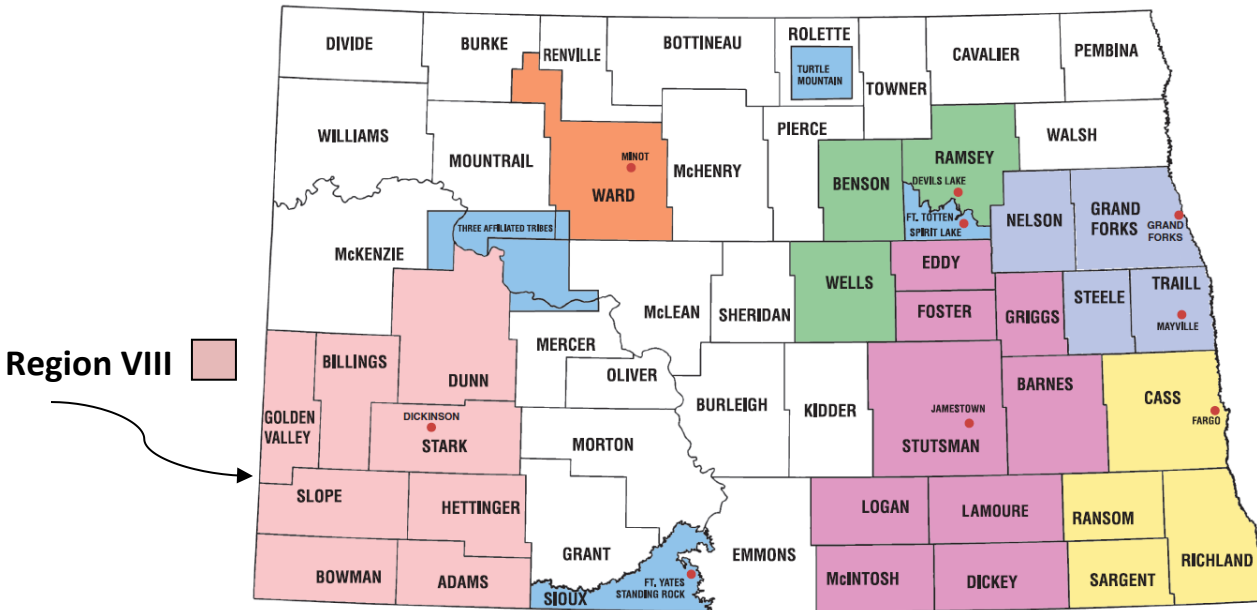
Improving the quality of life in our communities throughout western North Dakota

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Community Action Partnership Mission

Enhances the quality of life in our communities throughout western North Dakota through education, resources and services

Demographics



Community Action Partnership (CAP), Head Start & Early Head Start serves Region VIII which is made up of eight counties located in southwestern

CAP Head Start/Early Head Start Philosophy

- ✚ Community Action Partnership Head Start/Early Head Start partners with families to provide an environment of support that enhances the lives of children and families
- ✚ WE BELIEVE.....
 - Children are unique and valuable individuals who have the right to grow and develop at their own pace
 - Parents/guardians are the primary educators of their children and are welcome and encouraged to participate in their children's educational experiences
 - Staff provide support and resources for families
 - The community is an essential resource for growth

North Dakota. Our counties include: Adams County, Billings County, Bowman County, Dunn County, Hettinger County, Golden Valley County, Slope County and

Financial Highlights: Revenue – Where does the money come from?

Head Start & Early Head Start 2022-2023 Revenue

Federal Head Start Funding	\$1,260,341
Federal Early Head Start Funding	\$1,099,450
Total Federal Funding	\$2,359,791



Major Sources of Nonfederal Grant Match

Non-federal In-kind Match Required	\$589,948
Non-federal In-kind Match Generated	\$130,602

*The program did receive approval for a Nonfederal Share Waiver on 9/6/22



The Key Infant Development Program (KIDS) partners with Early Head Start by providing early intervention services for infants and toddlers with disabilities and their families who are also enrolled in Early Head Start.



Parents provide nonfederal match by partnering with the Head Start and Early Head Start program to improve their child's school readiness skills as well as serve on the program's advisory committees.



Partnerships with community agencies provide health, education, social services, housing and financial resources for families to assist them in reaching their goals of self-sufficiency and ensuring their children begin kindergarten healthy, well cared for and "ready to learn."

Financial Highlights: Expenditures – Where does the money go?

Head Start & Early Head Start Expenditures

2/1/2022 to 1/31/2023

Budget Categories	Proposed Budget	Actual Expenditures
Personnel & Fringe	\$1,923,137	\$1,773,417
Travel	\$7,500	\$13,549
Supplies	\$99,973	\$64,812
Occupancy	\$123,963	\$206,010
Other	\$163,750	\$72,299
Training & Technical	\$41,468	\$28,848
Totals	\$2,359,791	\$2,158,935
Unexpended	\$0	\$200,856
USDA	\$100,000	\$53,709



Audit & Federal Monitor

Financial Audit

An Independent Auditor's Report conducted by Brady Martz & Associates, PC in September, 2022 recommended that Community Action Partnership review its current training system to determine if it is cost effective for the organization to obtain knowledge internally to determine the proper balance in each general ledger account prior to audit.

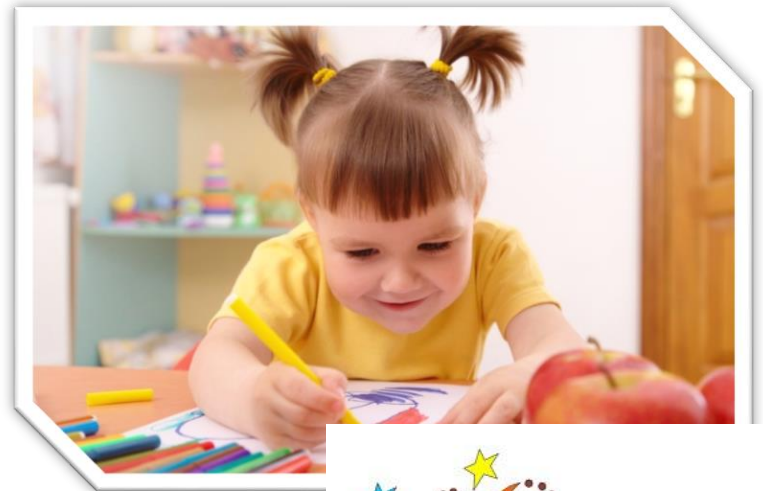


The program did have a CACFP review in January, 2023, and had no major findings.



“Children are our most valuable natural resource.”

Herbert Hoover
31st President of the United



Head Start Enrollment – Who are we?

Community Action Head Start Enrollment at a Glance



Head Start funded enrollment - 120 children

Average monthly enrollment – 94%



Total number of children served – 131

Total number of families served - 119



Total number of preschool children who left the program after the start of classes or home visits and did not re-enroll - 11 children

Enrollment by Race & Ethnicity	Hispanic	Non-Hispanic
American Indian or Alaska Native	3	8
Asian	0	1
Black or African American	2	14
White	11	58
Biracial/Multi-racial	11	13
Other or Unspecified	3	0

Cumulative Enrollment Eligibility	
Income Below 100%	58
Public Assistance	28
Foster Care	8
Homeless	9
Over Income	12
Medically Underserved	2
101-130%	14



Head Start serves children of all abilities. Preschool children with disabilities made up

Primary Language Spoken at Home	
English	117
Spanish	10
African	4

Community Action Early Head Start Enrollment at a Glance



Early Head Start funded enrollment - 62 expectant mothers & children

Average monthly enrollment – 85%



Total number of children served – 80

Total number of expectant mothers served - 6



Total number of families served - 66

Total number of children who left the program after the start of classes or home visits and did not re-enroll - 31 children

Enrollment by Race & Ethnicity	Hispanic	Non-Hispanic
American Indian or Alaska Native	0	4
Asian	0	1
Black or African American	0	19
White	2	38
Biracial/Multi-racial	8	8
Other or Unspecified	3	0

Cumulative Enrollment Eligibility	
Income Below 100%	33
Public Assistance	21
Foster Care	5
Homeless	8
Over Income	6
Medically Underserved	2
101-130%	11

Children with disabilities made up 41% of the Early Head Start Center



Primary Language Spoken at Home	
English	73
Spanish	5

Feel Health & Wellness

- ❁ 96% of the Head Start children had Medicaid or private health insurance at the end of the year.
- ❁ 74% of the Head Start children were up to date with medical exams by the end of the year.
- ❁ 81% of the Head Start children were up to date on dental exams by the end of the year.
- ❁ 93% of the Head Start children were up to date on all age appropriate immunizations or exempt from immunizations.



Community Action Early Head Start



Parent Activities – Par

- ❁ 98% of the EHS children had Medicaid or private health insurance at the end of the year.
- ❁ 76% of the EHS children were up to date with medical exams by the end of the year.
- ❁ 65% of the EHS children had continuous dental care throughout the program year. Early Head Start children need a 12 month and 24 month dental exam.
- ❁ 96% of the EHS children were up to date on all age appropriate immunizations or exempt from immunizations.



Head Start and Early Head Start

Parents as Leaders: Parent Involvement



2023 Policy Council Board Members

Andrea Huschka: Chairperson

Stacey Kilwein: Vice Chairperson

Jamie Thomas: Secretary

Ashley Keplinger: Treasurer

Parent Training Topics Included:

- ☀ Parent committee meetings, conferences, school newsletters, and literacy activities that promoted school readiness
- ☀ Positive Solutions for Families parenting classes
- ☀ Supporting children's social and emotional development
- ☀ Nutrition Education
- ☀ Dental education
- ☀ CPR and First Aid for parents
- ☀ Kindergarten Transition



Education Services – Learn & Grow Through Play!

CAP Head Start/Early Head Start has aligned the School Readiness goals and outcomes with the Head Start Early Learning Outcomes Framework (ELOF)

CAP Head Start/Early Head Start is a comprehensive, high-quality early care and education program that prepares children for Kindergarten.

		CENTRAL DOMAINS				
		APPROACHES TO LEARNING	SOCIAL AND EMOTIONAL DEVELOPMENT	LANGUAGE AND LITERACY	COGNITION	PERCEPTUAL, MOTOR, AND PHYSICAL DEVELOPMENT
▲ INFANT/TODDLER DOMAINS		Approaches to Learning	Social and Emotional Development	Language and Communication	Cognition	Perceptual, Motor, and Physical Development
	ER	Approaches to Learning	Social and Emotional Development	Language and Communication	Cognition	Perceptual, Motor, and Physical Development

CAP Head Start and Early Head Start center base services use the High Scope curriculum and the Child Observation Report (COR)



CAP Head Start and Early Head Start home base services use the Growing Great Kids/Growing Great Families curriculum and the Child Observation Report (COR)



Head Start School Readiness – Getting Ready for School!

Criteria: 60% of Kindergarten Eligible children will score at a 4 or higher by the time they leave our program; indicating they are school ready.

2022-2023 Head Start School Readiness Goals

P-1 Fall:

- 42 children eligible for kindergarten.
- Of these, 5 or 12% are receiving special education services.

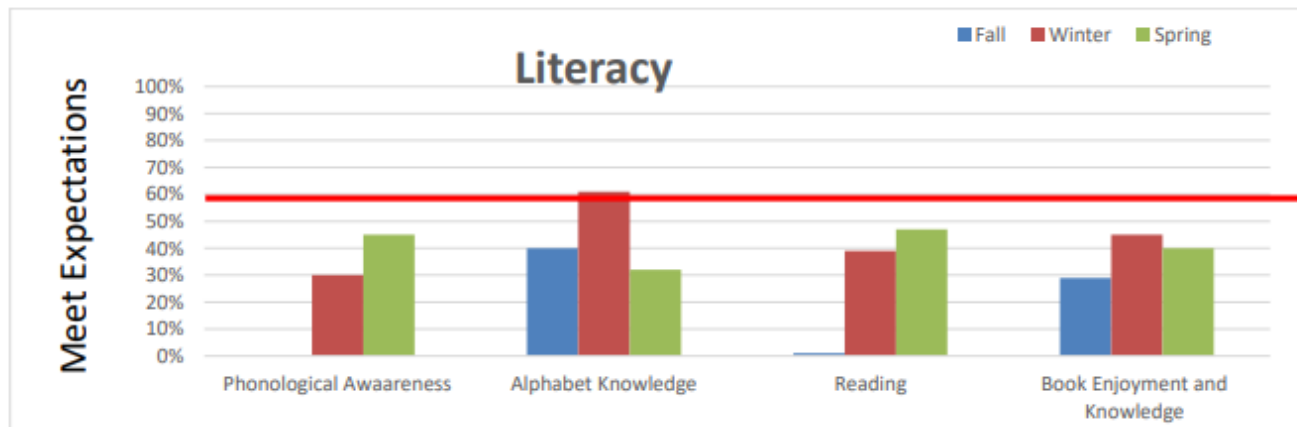
P-2 Winter:

- 44 children eligible for kindergarten.
- Of these, 5 or 11% are receiving special education services.

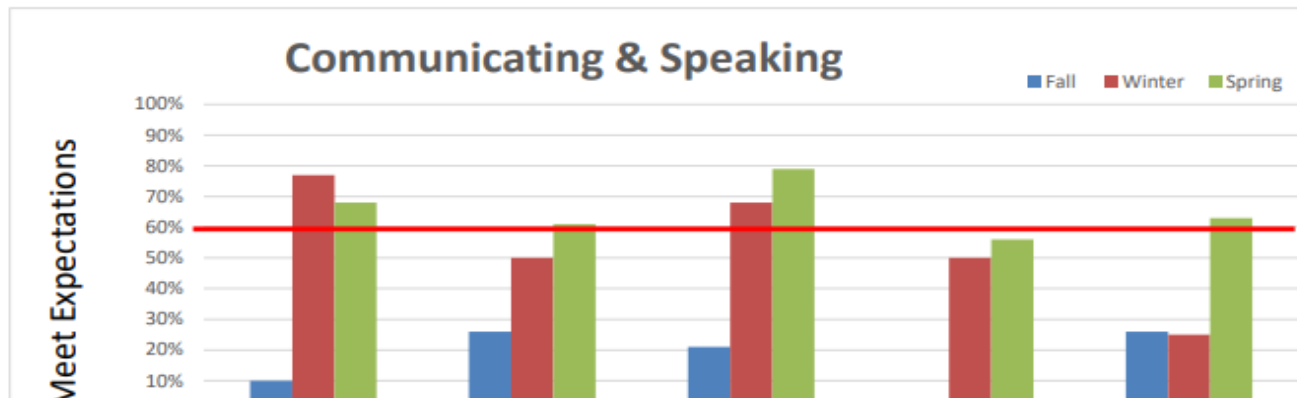
P-3 Spring:

- 57 children eligible for kindergarten.
- Of these, 5 or 11% are receiving special education services.

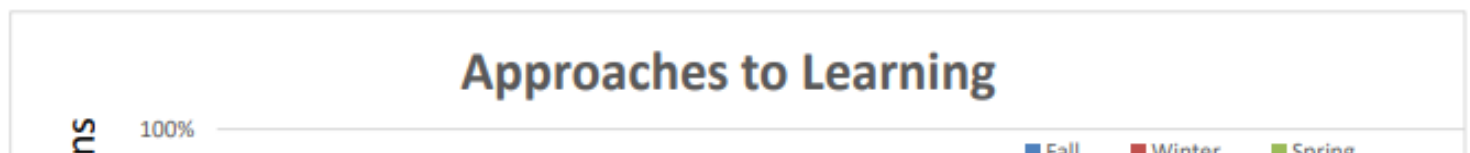
Literacy: Children will demonstrate an increasing awareness that spoken language is composed of small segments of sound. and understand how print is used, the rules that govern how print works, identify letter of the alphabet and produce correct letter sounds.



Communicating & Speaking Goal: Children will demonstrate an increasing ability to understand and respond to increasingly complex communication and language from others.



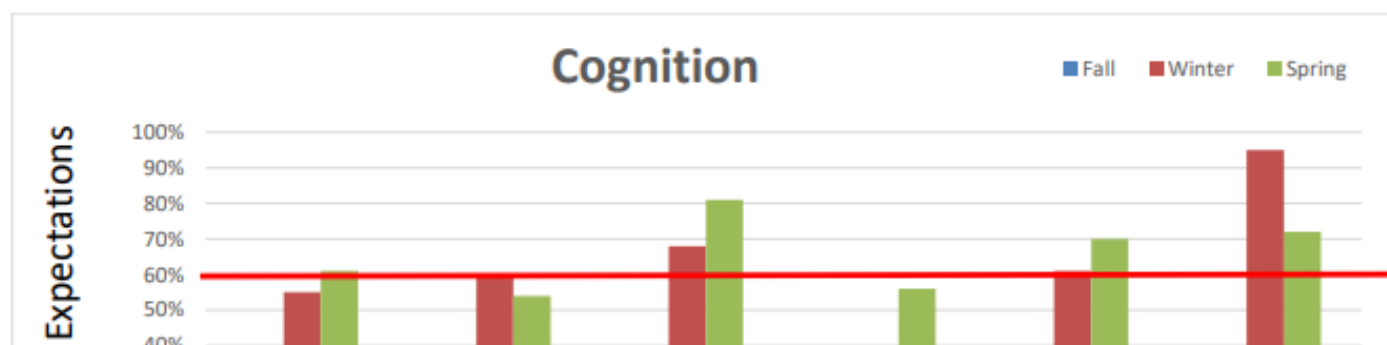
Approaches to Learning: Children will demonstrate an increasing ability to control impulses, begin and finish tasks with persistence and attention with minimal to no assistance.



Social & Emotional Development: Children will demonstrate increasing independence in being able to appropriately express and manage a broad range of emotions, recognize emotions in self and others, and express care and concern toward others.



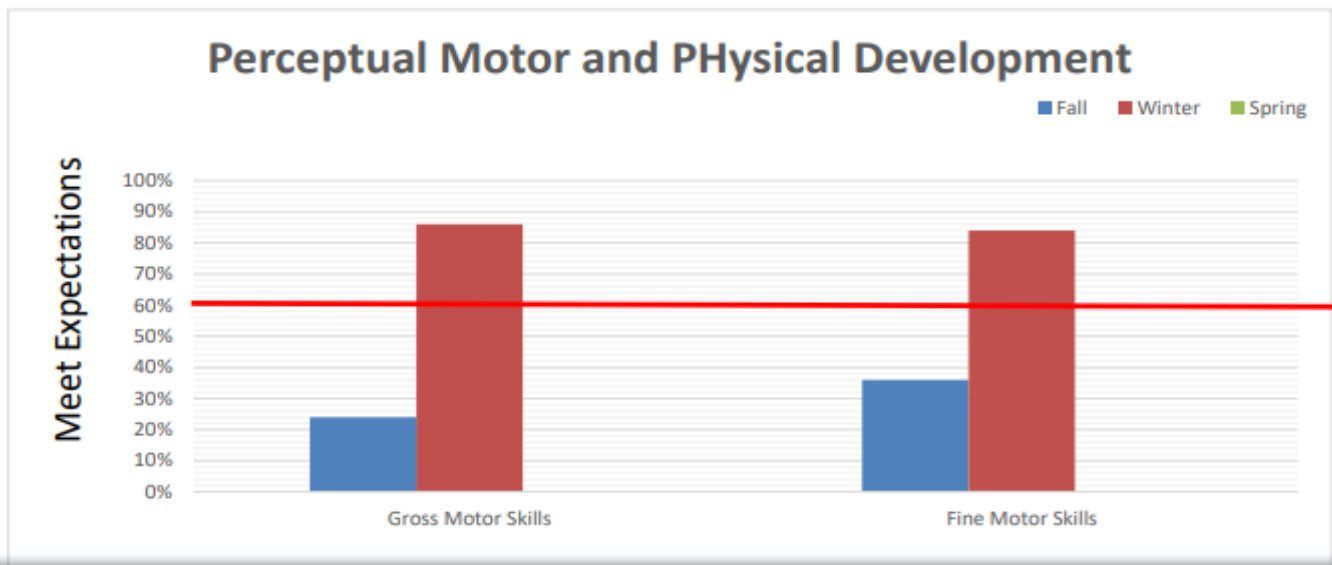
Cognition Goal: Children will demonstrate an increasing understanding of math by counting, comparing, relating, identifying patterns, subitizing, identifying shapes, describing spatial relationships, measuring and problem solving.



Perceptual Motor and Physical Development:

Gross Motor: Children will demonstrate an increasing ability in controlling, strengthening, and coordination of large muscles and in using perceptual information to guide motions and interactions with objects and people.

Fine Motor: children will demonstrate an increasing ability in controlling, strengthening and coordinating small muscles for such purposes as using utensils, self-care, writing, building and exploring.



Early Head Start School Readiness – Getting ready for Preschool

Criteria: 60% of Head Start Eligible children will score at a 2 or higher by the time they leave our program; indicating they are school ready.

2022-2023 Early Head Start School Readiness Goals

P-1 Fall:

- 12 children eligible for Head Start.
- 5 children were on an Individual Family Service Plan (IFSP).

P-2 Winter:

- 15 children eligible for Head Start.
- 3 children were on an Individual Family Service Plan (IFSP).

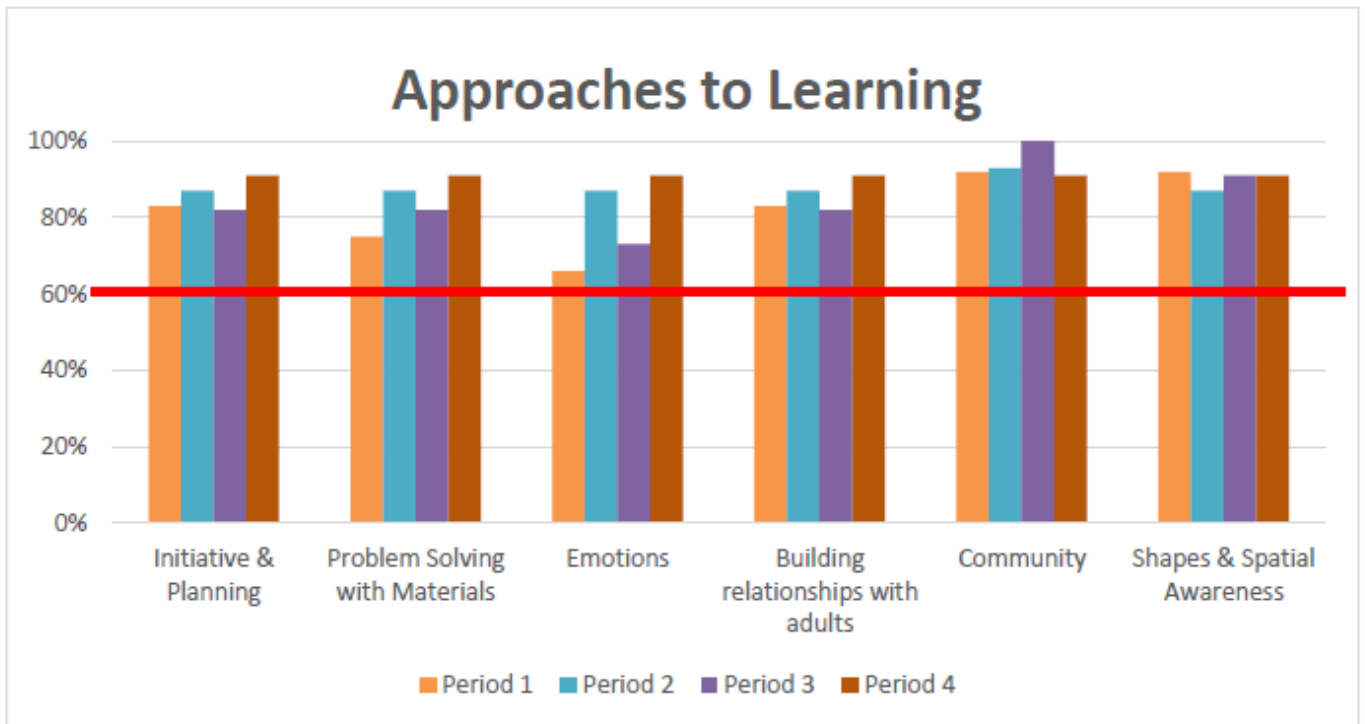
P-3 Spring:

- 11 children eligible for Head Start.
- 2 children were on an Individual Family Service Plan (IFSP).

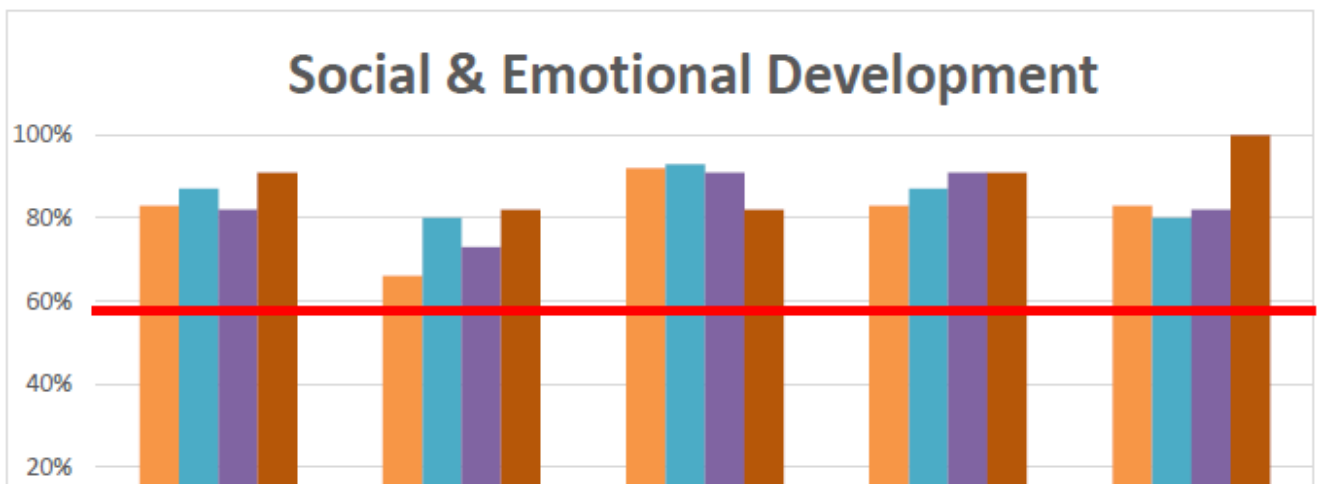
P-4 Summer:

- 11 children were preschool eligible.
- 5 children were on an Individual Family Service Plan (IFSP).

Approaches to Learning: Children will demonstrate a positive approach to learning through engagement, attentiveness, persistence, initiative, flexibility and curiosity.

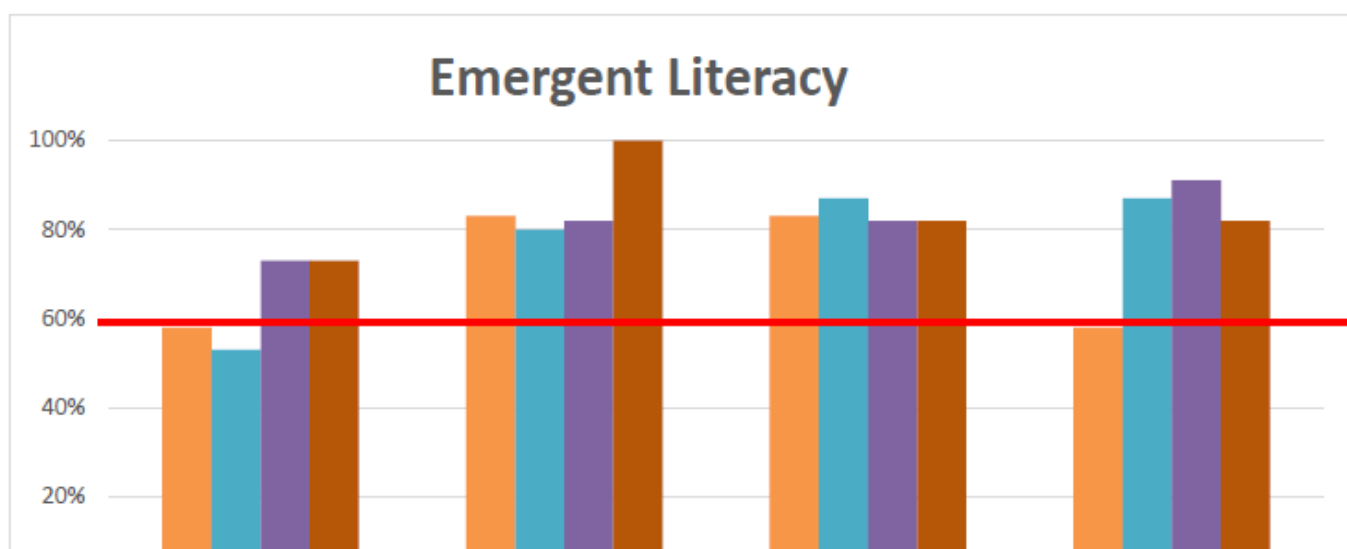


Social & Emotional Development: Children will demonstrate an increasing ability in expressing, managing, and recognizing a range of emotions in self and others.

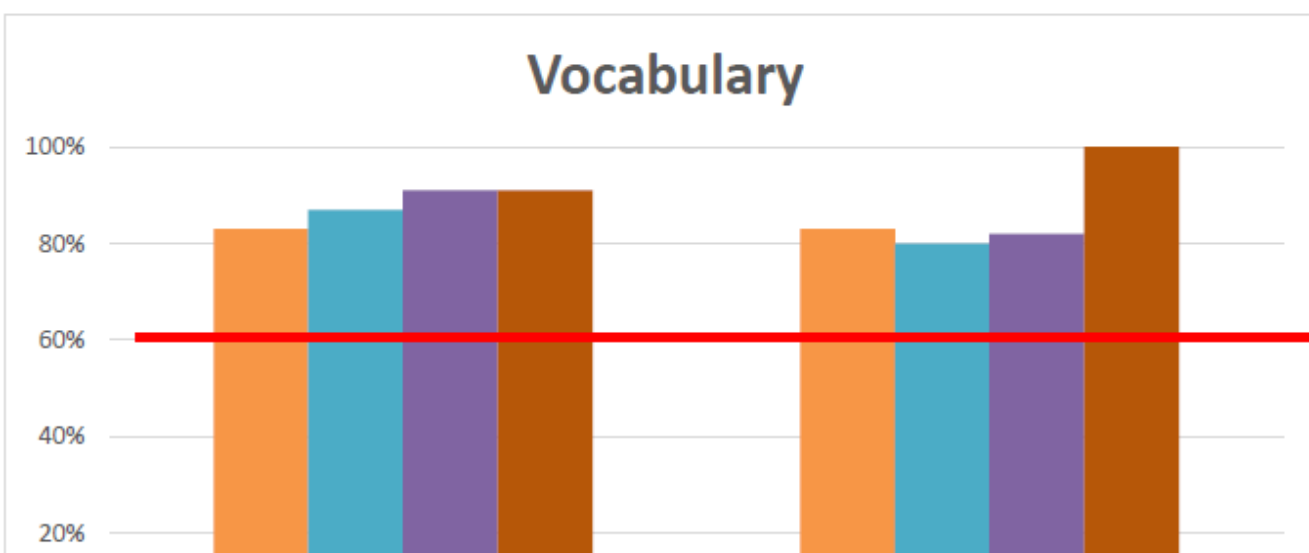


Emergent Literacy: Children will demonstrate an increasing ability to attend to, repeat and use some rhymes, phrases, or refrains from stories or songs.

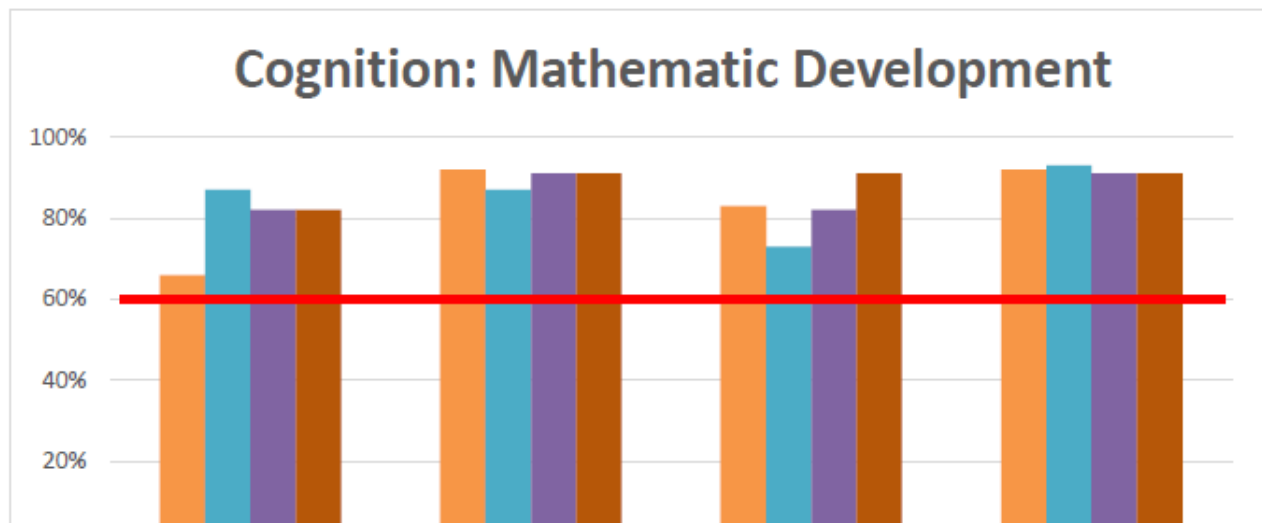
Children will demonstrate an increasing ability to recognize and comprehend meaning from symbols, signs, words, pictures, and stories.



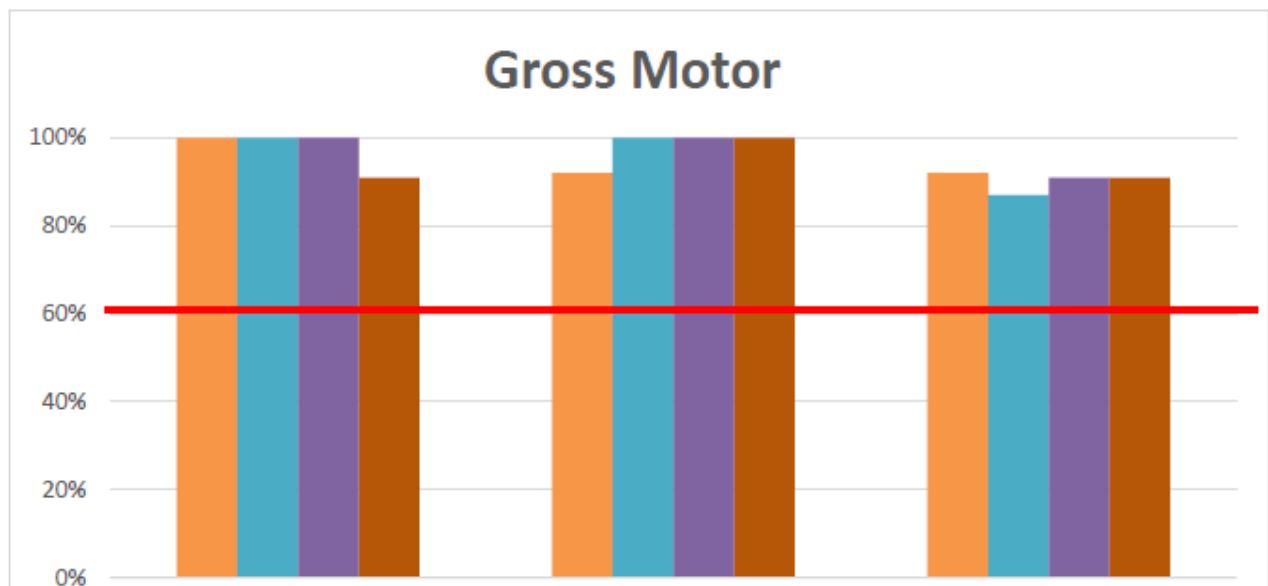
Vocabulary: Children will demonstrate an increasing number of words used to express thoughts, needs, and communicate with others.



Cognition – Mathematic Development: Children will demonstrate an increasing understanding of math by developing a sense of number and quantity, using spatial awareness to understand objects and their movement in space and by matching and sorting objects or people.



Perceptual Motor and Physical Development - Gross Motor: Children will demonstrate effective and efficient use of large muscles for movement, position, exploration, and the use of sensory information and body awareness in relation to their environment.



Perceptual Motor and Physical Development - Fine Motor: Children will demonstrate an increasing ability to coordinate hand and eye movements to perform actions and use their hands for exploration, play and daily routines; and to adjust, reach, and grasp to use tools.

