

Community Action Head Start/Early Head Start
Policy Council Agenda
Wednesday, February 8, 2023
3:00 – 4:00 PM
Early Head Start Center & Via Zoom

Call to Order Andrea Huschka

Minutes Andrea Huschka
January 18, 2023

Committee Reports

Finance Report Ashley Keplinger
Monthly Financial Reports –
HS & EHS
COVID ARP Funds
USDA
CAP Credit Card Statement

CAP Governing Board Erv Bren

Unfinished Business Andrea Huschka

Second Reading of Policies
Staff Standards of Conduct Policy

New Business Andrea Huschka

Approval of CAP Agency Audit and 990
Approval of Policy Council Parents and Community Members 2023
Approval of Head Start Teaching Assistant Substitute

First Reading of Policies
Communication and Data Management Policy
Enrollment/Recruitment Policy
EHS Center Based Points
Self Assessment Policy
Staff Qualifications and Professional Development Procedure

Director's Report Jennifer Braun

Key Indicators
Program Summary
Attendance Analysis
Staff Changes/Resignations
Notice of Award – Locally Designed Option Waiver

Committee Reports
Parent Committee Minutes

Reports from Community Members

Announcements

Complete In-Kind Form

Next Meeting Date:

March 8, 2023
3:00pm-4:00pm
Early Head Start Center
338 1st St SE
Dickinson, ND

Adjournment

Please RSVP your attendance to Jennifer Braun at jenniferb@dickinsoncap.org or call 227-3010 or 1-877-546-9420. Thank you.