



Community Action Partnership
 Head Start/Early Head Start Policy Council
Special Meeting Minutes
September 22, 2022

A special Policy Council meeting was called by Jennifer Braun, HS/EHS Director, to discuss the approval of the Self-Assessment Action Plan for 2022-23 program year; and the second reading approval of the Coaching Policy and the Ongoing Monitoring Procedure. Jennifer explained the main reason for the special meeting was to approve these items, as the meeting they were to be approved at was cancelled on September 21, 2022, and the CAP Governing Board was going to discuss at their next meeting on September 27, 2022. The next Policy Council meeting is scheduled for Wednesday, October 12, 2022.

Jennifer shared the three items that required Policy Council approval. She also explained that Policy Council will ratify the approvals at the October 12, 2022, meeting.

Approval of Self-Assessment Action Plan for 2022-2023: Jennifer reminded members of the Self-Assessment process, and discussed this plan was developed following the Self-Assessment. This plan will encompass the 2022-2023 program year.
 Aye- Ashley Keplinger, Stacy Kilwein, Andrea Huschka
 Naye-
 Abstain-

Second Reading Approval of Coaching Policy: Jennifer shared there were no recommended changes to the policy at this time.
 Aye- Ashley Keplinger, Stacy Kilwein, Andrea Huschka
 Naye-
 Abstain-

Second Reading Approval of Ongoing Monitoring Procedure: Jennifer shared the recommended changes were due to the Dickinson Public School and Head Start contract amendment that occurred at the end of January, 2022.
 Aye- Ashley Keplinger, Stacy Kilwein, Andrea Huschka
 Naye-
 Abstain-

Next meeting: The next Policy Council meeting is scheduled for October 12, 2022 at 3:00pm.

Submitted by:

 Courtney Reile, Secretary

 Date